

MINUTES OF THE GENERAL BUSINESS MEETING  
Delta Kappa Gamma Illinois State Organization (DKG ILSO) Convention  
DoubleTree by Hilton  
Oakbrook, Illinois  
SATURDAY, APRIL 22, 2023

DATE AND PLACE	The DKG ILSO General Business Meeting was held at the DoubleTree by Hilton, Oakbrook, Illinois, on April 22, 2023.
CALL TO ORDER/ WELCOME	DKG ILSO State President, Dr. Joan Róg (Beta Alpha), welcomed those attending and called the meeting to order at 8:00 a.m.
PLEDGE OF ALLEGIANCE	Carol Schoening (Mu), first time attendee, led the Pledge of Allegiance.
GREETINGS FROM DUPAGE COUNTY	Rosie Wolf (Beta Phi), Chapter President and representing the DuPage Coordinating Council, welcomed the attendees to the western suburbs and all the awaiting wonderful adventures.
CHALLENGE	Dr. Kimberly McNeal (Beta Psi), first time attendee, challenged members and chapters with ideas on how to increase membership and to maintain current members. For reaching potential members, she used the key words Capture, Nurture, and Conversation. Chapters can recruit members on the chapter website JOIN section as well as do event recruitment. To maintain members, she suggested bringing a friend to a meeting, offering alternative meeting times, running member features in chapter newsletters, and verbally thanking members. She concluded with the reminder to not forget our vision.
INTRODUCTIONS	<p>Dr. Joan Róg (Beta Alpha), President, introduced DKG ILSO Officers Linda Adcock (Beta Phi), First Vice-President; Dr. Margaret Trybus (Iota), Second Vice- President; Janet Kilgus (Alpha Beta), Recording Secretary; and Dr. Amy Huftalin (Zeta), Corresponding Secretary. DKG ILSO Personnel introduced included Dr. Kammie Richter (Xi), Executive Assistant and Editor; Vicki L. Smith (Gamma Phi), Treasurer; Carolyn Godby (Alpha Lambda), Parliamentarian; Nancy Hogan (Upsilon), Webmaster; Cheryl Cox (Gamma Upsilon), Professional Development Coordinator; and Lou Ann Jacobs (Alpha Beta), Historian. Martha Vache (Alpha Phi), Convention Registrar, was introduced.</p> <p>Past State Presidents attending were Antoinette Minuzzo (Alpha Nu), 1989-91; Loryann Eis (Beta Epsilon), 1995-97; Christine Berto (Nu) 1997-99; Barbara Bergdolt (Gamma), 2005-07; LaVonne Chaney (Beta Pi), 2013-15; Sylvia Olson (Alpha Nu), 2015-17; and Beverley H. Johns (Alpha Phi), 2019-21.</p> <p>DKG ILSO Committee Chairs introduced were Dr. Amy Huftalin (Zeta), Chapter Visitation; Mary Stayner (Pi), Communications and Marketing; Sylvia Olson (Nu), Official Designee for Dr. Debbie LeBlanc (Beta Phi), Event Planning and Management; LaVonne Chaney (Beta Pi), Finance; Susan Cottrell (Beta Psi), Leadership Development; Dr. Margaret Trybus</p>

(Iota), Membership; Beverley H. Johns (Alpha Phi), Nominations; Beverly Madsen (Omicron), Official designee for Melinda Davis (Alpha Theta), Personnel; Britta Peterson (Zeta), Rules; Joan Funk (Delta), Achievement Award; Linda Adcock (Beta Phi), Educational Excellence; Pat Rinkenberger (Beta Beta), International Projects; Pamela Painter (Chi), Legislation; Marilyn Myers (Beta), Literacy; Mary Wrobel (Gamma Gamma), Music; Kennshunna Siggers (Beta Psi), Official Designee for Delores Jones (Beta Psi), Scholarship; Christine Scheffel Hobbs (Gamma Epsilon), Women in the Arts; and Cheryl Milewski (Xi), Lambda State Foundation for Educational Studies, Inc.

INTRODUCTION OF  
OUR SOCIETY  
REPRESENTATIVE

President, Dr. Joan Róg (Beta Alpha), introduced our International Society Representative, Dr. Teresa Cowan (Alpha Phi), North Carolina DKG, Southeast Regional Director.

GREETINGS FROM  
OUR SOCIETY  
REPRESENTATIVE

Dr. Teresa Cowan (Alpha Phi), NC, welcomed the attendees, encouraged them to come talk to her, to attend her workshops, to make connections, and to keep smiling.

REGISTRATION  
REPORT

Martha Vache (Alpha Phi), Convention Registrar, reported 231 registered for the convention. Two hundred six (206) of the registrants were members and 25 were guests. One hundred sixty-four (164) members checked in at convention registration.

RULES OF THE  
GENERAL BUSINESS  
MEETING

Britta Peterson (Zeta), Rules Chair, reviewed the rules governing the business of the DKG ILSO General Business Meeting.

MOTION

**Britta Peterson (Zeta) moved the adoption of the rules governing the General Business Meeting as printed in the Convention Program.**

**MOTION PASSED**

INTRODUCTION OF  
PAGES

Dr. Joan Róg (Beta Alpha) introduced and thanked Kelly Kessel (Gamma Phi), Sherry Koch (Delta), and Kathleen Reid (Alpha), all first time attendees, for serving as floor pages/microphone monitors for the meeting.

REPORT OF  
COMMITTEE TO  
APPROVE MINUTES  
OF APRIL 30, 2022  
GENERAL BUSINESS  
MEETING

Sylvia Olson (Alpha Nu) reported that the committee of herself, Jane Yoder (Pi), and Kennshunna Siggers (Beta Psi) reviewed and approved the minutes of the April 30, 2022 General Business Meeting as printed and distributed.

COMMITTEE TO  
APPROVE MINUTES  
OF APRIL 22, 2023  
GENERAL BUSINESS  
MEETING

Bonnie Lawhorn (Beta Epsilon), Chair, Dr. Marla Ewers (Beta Sigma), and Meghan Hembrough (Zeta) were appointed to approve the minutes of the April 30, 2022 General Business Meeting.

CORRESPONDENCE

Dr. Amy Huftalin (Zeta), Corresponding Secretary, shared thank you correspondences from Dr. Debbie (Beta Phi) and Paul LeBlanc, Ursula Sihocky (Beta Kappa), and Joan Funk (Delta).

REPORT OF THE  
PRESIDENT

Dr. Joan Róg (Beta Alpha), President, thanked chapter presidents, committee chairs, Executive Committee members, related personnel, and state employees for their patience, their flexibility, and their understanding. The new website, an off shoot from the Teach to Lead Summit, is going forward. She shared that we need to work on enhancing the leadership skills of our members so that chapters can better develop chapter leaders.

RECORDING  
SECRETARY

Janet Kilgus (Alpha Beta), Recording Secretary, reported on the actions since the last business meeting by reading the minutes from the January 11, 2023 Executive Committee Meeting.

MOTION

**Dr. Margaret Trybus (Iota) moved to accept (the) \$1,790.00 donation collected at the September 18, 2022 Executive Board Meeting for the new ILSO website.**

**MOTION PASSED**

MOTION

**Dr. Amy Huftalin (Zeta) moved to accept the \$10,000.00 anonymous donation for the new ILSO website.**

**MOTION PASSED**

**OTHER OFFICERS  
AND PERSONNEL**

TREASURER

Vicki L. Smith (Gamma Phi), Treasurer, reviewed the financial reports found in the Convention Booklet. She reported ups and downs in our investments due to the current world situation. The trend is slowly working its way back up. She was assured by RBC Wealth Management that our investments are secure and safe. Membership was 2209 with a loss of 56 members as of March 9, 2023. However, 31 of those losses were from the dissolved chapter, Beta Eta. The Summary – Cash Receipts and Disbursements Available Fund July 1, 2022 – February 28, 2023 report showed an Available Fund Balance of \$203,329.02. Due to the generosity of individuals and chapter contributions, the total funds in the Foundation for Educational Studies, Inc. accounts as of February 28, 2023, were \$607,551.04.

EXECUTIVE ASSISTANT

Dr. Kammie Richter (Xi), Executive Assistant, encouraged member participation in personal and professional development offered by DKG and other groups. She reported that she continually works to find cost-efficient ways to reduce or eliminate hard copies and on the simplification of forms to reduce printed materials. She cautioned members about phishing and gave suggestions on how to handle it. Members were encouraged to seek out and/or teach technology classes and workshops to assist in their digital journey.

EDITOR

Dr. Kammie Richter (Xi), Editor, requested that member email and address changes be sent to her in a timely manner. Concise chapter news and photos are encouraged for the *Newscaster* and members are urged to receive the *Newscaster* by email to save on printing and postage. She shared that she attends many state activities to encourage and highlight member involvement and strives to creatively add energy and fun to ILSO activities so that they are educational and engaging.

WEBMASTER

Nancy Hogan (Upsilon), Webmaster, reported that the new website will be up this summer with the old site still visible until the end of summer, but nothing new will be added to it after June 15. She shared that information will be distributed at the Transition meeting along with training. It should be user friendly and a close parallel of the International site. Questions are encouraged as work on the new one begins.

**SOCIETY BUSINESS**

CHAPTER VISITATION

Dr. Amy Huftalin (Zeta), Chapter Visitation Chair, announced that Ambassador training was held October 30 via Zoom. The goals of the committee have been met and all reports are due at the end of May. She highlighted the recommendations from her Annual Report and stressed that the process should emphasize the collegial nature of DKG.

COMMUNICATIONS AND MARKETING

Mary Stayner (Pi), Communications and Marketing Chair, thanked her committee and webmasters, Nancy Hogan (Upsilon) and Rene DeGuzman (Beta Phi), who have been very busy preparing for the launch of the new website after the Transition Meeting in early June. She shared that she was notified on April 18, 2023, that we were awarded a \$3,000.00 DKG IEF grant to assist with the new website costs.

EVENT PLANNING AND MANAGEMENT

Sylvia Olson (Alpha Nu), Official Designee for Dr. Debbie LeBlanc (Beta Phi), Event Planning and Management Chair, summarized the work of the committee including eight proposals for the in-person Executive Board Meeting on September 20-21, 2024, three proposals for the in-person State Convention for April 4-6, 2025, and one for April 25-27, 2025. The committee will review these for presentation at the virtual Executive Board Meeting September 15-16, 2023. A contract has been secured for the June 6-7, 2025 Transition Meeting

in Springfield. Final contract details for this convention were made. A date and site for the next Creative Arts Retreat will be their next work.

FINANCE

LaVonne Chaney (Beta Pi), Finance Chair, reported that the committee has had a lot on their plate this year with the up and down economy and rising costs.

MOTION

**LaVonne Chaney (Beta Pi) moved that the state convention fee for each chapter for fiscal year 2023-2024 be \$1.00 per member based on June 30, 2023 report of the Chapter Treasurer.**

**MOTION PASSED**

MEMBERSHIP

Dr. Margaret Trybus (Iota), Membership Chair, noted that the committee reached its goals and that she is very grateful to all members responding to a few new ideas. A survey was used to identify special interest groups across our state. She hopes the organization will continue to explore ways to support statewide interaction, especially for members who aren't able to see the full value of membership in their local chapter. In addition to continuing recognition of "membership milestones," scholarships, and the Celebration of Life ceremony, she suggested that the committee look at new ideas for member mentoring, retention, and recruitment.

MOTION

**Dr. Margaret Trybus (Iota) moved to take up a collection at the 2023 Membership Luncheon to send to the International Emergency Fund to help Delta Kappa Gamma sisters who may have been impacted by natural disasters.**

**MOTION PASSED**

NOMINATIONS

Beverley H. Johns (Alpha Phi), Nominations Chair, thanked her committee, those who considered positions, and those who encouraged members to apply. Their work this year focused on selecting nominees for three DKG ILSO slates and planning the Installation Ceremony.

MOTION

**Beverley H. Johns (Alpha Phi) moved that the following names be placed in nomination for the 2023-2025 state elected offices:**  
**President – Linda Adcock (Beta Phi)**  
**First Vice President – Mary Jane Sterling (Nu)**  
**Second Vice President – Pat Rinkenberger (Beta Beta)**  
**Recording Secretary – Mary Stayner (Pi)**  
**Corresponding Secretary – Joan Funk (Delta)**

**MOTION PASSED**

MOTION

**Beverley H. Johns (Alpha Phi) moved that the following names be placed in nomination for the 2023-2025 Nomination Committee:**  
**Area 1 Donna Soukup (Alpha Delta)**

- Area 2 Kathleen Betke (Alpha Theta)
- Area 3 Barbara Ragheb (Xi)
- Area 4 Louann Harms (Alpha Beta)
- Area 5 Nancy Swanson (Beta Epsilon)
- Area 6 Valerie Murbarger (Psi)

**MOTION PASSED**

PERSONNEL Beverly Madsen (Omicron), Official Designee for Melinda Davis (Alpha Theta), Personnel Chair, reported that the committee will continue to update and assess equipment and software inventory, revise the entire Personnel Handbook, examine the employee's duties and responsibilities with an emphasis on scrutinizing the treasurer's membership responsibilities to devise a plan to help alleviate some of the treasurer's massive responsibilities, and update the employee's applications and appraisal documents. She recognized Kammie Richter (Xi) and Vicki Smith (Gamma Phi) for their hard work.

RULES Britta Peterson (Zeta), Rules Chair, reported that Ambassadors were provided with detailed information to be used for checking chapter rules and providing assistance as needed. Accurate and current ILSO *Bylaws* and *Standing Rules* have been available through the website and through monthly mailings.

MOTION **Britta Peterson (Zeta) moved to insert** (in) Bylaws ARTICLE III MEMBERSHIP Section 4. (in the title and in the body) **organization** between State and member.

**MOTION PASSED**

MOTION **Britta Peterson (Zeta) moved to strike** (from) Bylaws Article IX COMMITTEES Section 3.A. (2) **and** before shall assist chapters...and insert after marketing the society; **and shall develop and manage the ILSO Website.**

**MOTION PASSED**

MOTION **Britta Peterson (Zeta) moved to add:** Bylaws Article VII MEETINGS Section 1. Convention new **F. At in-person meetings, all persons wishing to address the chair shall go to the microphone(s) provided. When recognized, the member shall give name and chapter.**

**MOTION PASSED**

MOTION **Britta Peterson (Zeta) moved to strike** (from) Standing Rules Article I Section 1.11 A.: (after by September 30), , **and reinstated active members and and reinstated reserve members shall pay reserve dues of four dollars (\$4.00) and and reinstated active members and following and fiscal and and reinstated reserve members**

**who pay after April 1 shall pay full annual dues of eight dollars (\$8.00) for the following fiscal year and insert ensuing before year and Reinstated members shall pay full annual dues whenever reinstated.**

This section will now read: ARTICLE I SECTION 1

1.11 Dues and Fees

A. For membership commencing after January 1 and before April 1, new active members shall pay dues of eleven dollars and fifty cents (\$11.50). New active members who pay after April 1 shall pay full annual dues of twenty-three dollars (\$23.00) for the **ensuing** year.

**Reinstated members shall pay full annual dues whenever reinstated.**

**MOTION PASSED**

MOTION

**Britta Peterson (Zeta) moved to strike** (from) Standing Rules Article I Section 1.14 F.2. **state** and **the state** and **the** and insert **ILSO state** before president and insert **webmaster, editor,** after treasurer.

**MOTION PASSED**

MOTION

**Britta Peterson (Zeta) moved to add to Standing Rules Article 1 Section 1.26 The ILSO Website Fund**

**A. The ILSO Website Fund, established as a result of the 2022 Teach to Lead Summit and an ad hoc committee appointed at the 2022 April Executive Board Meeting, included monies (\$1790 from chapters/members and two \$10.000 gifts from an anonymous donor) designated for the development/management of the ILSO Website.**

**B. The ILSO Website Fund shall be funded through donations/gifts from members, chapters, individuals, and grants.**

**C. The ILSO Website Fund shall be designated as the funding source for the development, management, and improvement of the ILSO Website by the Communications and Marketing Committee.**

**MOTION PASSED**

MOTION

**Britta Peterson (Zeta) moved to add to Standing Rules Article 1 Section 1.31.B. (new) 6.The committee shall support the development, management, and improvement of the ILSO Website.**

**MOTION PASSED**

MOTION

**Britta Peterson (Zeta) moved to strike** (from) Standing Rules Article 1 Section 1.32 H.4. **at the state convention in even-numbered years,** and insert **during the first year of the state biennium.**

**MOTION PASSED**

MOTION

**Britta Peterson (Zeta) moved to strike (from) Standing Rules Article 1 Section 1.46.B. With approval of the state president, the webmaster shall update/create pages and forms requested by officers/committees, post forms in Word and pdf format, update informational web pages, maintain a file folder structure for ease of locating files, and investigate techniques for website enhancement. and substitute The webmaster shall post pages and forms as requested by officers/chairs/related personnel and approved by the state president. The webmaster shall design changes for the website and work with the Communications and Marketing Committee to manage and improve it.**

**MOTION PASSED**

**SOCIETY MISSION  
AND PURPOSES**

ACHIEVEMENT AWARD

Joan Funk (Delta), Achievement Award Chair, encouraged chapters and members to nominate qualified persons using the revised and user-friendly nomination form and the List of Resources for Completing the Nomination Form. Voting by electronic ballot with options to vote via email or U.S. mail will be continued. She stressed the need for all eligible to vote to do so. The committee recommends that chapters consider awarding a Chapter Achievement Award.

EDUCATIONAL  
EXCELLENCE

Linda Adcock (Beta Phi), Educational Excellence Chair, recognized her committee members who assisted with the many responsibilities of the committee and at the convention including creating and scheduling workshops, tri-fold poster exhibits, vendor sales, ten-minute talks, the pre-convention tour, chapter poster displays, and the chapter bazaar. She thanked Cheryl Cox (Gamma Upsilon) for her work in having 20 workshops offer Professional Development programs in the past two years. Two Grant-in-Aids were awarded. The committee has worked to support a number of other DKG ILSO committees and the Illinois Teacher Leadership Summit. At the Summit, the issue of sustainability was addressed by completing the Logic Model to plan for the future of ILSO. The committee completed evaluations for all state events.

LEGISLATION

Pamela Painter (Chi), Legislation Chair, announced that there were no certificates awarded this year and thanked Mary Stayner (Pi) and Nancy Hogan (Upsilon) for their help with the Legislative Seminar Zoom sessions this biennium. She recognized Beverley H. Johns (Alpha Phi), the Northeast Director to the US Forum, and expressed gratitude for the communications and information we are able to share regarding federal legislation. Chapters were encouraged to listen, learn, and most importantly, lead in the area of legislation.

LITERACY

Marilyn Myers (Beta), Literacy Chair, asked members to stop at the table with the student literacy submissions, read them, and write notes to the student authors. She reminded the attendees of the two

book discussions during workshops. Chapters were encouraged to plan a variety of literacy activities and to recognize school/community literacy activities and projects. She added greetings from Past President, Joan Kalbacken (Beta), who will be 98 on June 30.

#### MUSIC

Mary Wrobel (Gamma Gamma), Music Chair, announced that the Jubilation Singers had three-ring binders gifted to them, that there will be chimes sessions at the Creative Arts Retreat, and that music is being planned for the virtual convention next year. The Music Committee remains an integral part of the Educational Excellence, Membership, State Planning, and Women in the Arts state committees.

#### SCHOLARSHIP

Kennshunna Siggers (Beta Psi), Official Designee for Delores Jones (Beta Psi), urged chapters to share information on the various scholarships with persons who have been members for a minimum of three years. Information on the ILSO scholarships for 2023-2024 will be listed under the Scholarship tab on the ILSO website. The committee plans to update the Iwert Scholarship and special study stipend applications and revise the Scholarship brochure.

#### WOMEN IN THE ARTS

Christine Scheffel (Gamma Epsilon), Women in the Arts Chair, shared that the Zoom Zentangle workshops will continue throughout the year. To date, contributions made for these workshops have been \$645.00 for the WIA Special Funds Project. Four recipients were selected for the M. Josephine O'Neil Arts Award this year, with each to receive \$2,500.00. Next year, the Art Mart for the 2024 Convention will be a virtual auction. Chapters and individuals were asked to start looking for beautiful examples of art to donate. She reported that the Creative Arts Retreat this year will be June 20-22 at the DoubleTree Hotel in Bloomington, with the theme of "Seasons of the Arts."

#### LAMBDA STATE FOUNDATION FOR EDUCATIONAL STUDIES, INC.

Cheryl Milewski (Xi), Lambda State Foundation for Educational Studies, Inc. Chair, reminded members that the deadlines for stipend applications are May 1 and November 1. Members, chapters, and coordinating councils were encouraged to submit applications for projects which conduct educational research, develop special projects related to the improvement of education, principally in Illinois, and for the publication of results of research and projects. She explained that the Board continues to work with the ILSO Treasurer to monitor deposits and investments which must come from donations, wills, bequests, and special recognitions. Donors needing 501(c)(3) information for the Internal Revenue Service receive a form to submit and a note of appreciation from the Foundation.

#### NEW BUSINESS

There was no New Business.

#### ANNOUNCEMENTS

Dr. Joan Róg (Beta Alpha) announced that applications are available for selling items at the Detroit and Phoenix conventions.

She also clarified that Dinner Tickets have a table number on them but all other meal functions are open seating.

Linda Adcock (Beta Phi) encouraged the attendees to participate in the good offerings at the workshops and noted that the speakers have worked hard to have informative presentations.

#### ADJOURNMENT

The meeting was adjourned at 10:49 a.m.